

MINUTES OF MANCHESTER/SHORTSVILLE JOINT SEWERAGE SYSTEM MEETING AT  
MANCHESTER VILLAGE HALL ON DECEMBER 21, 2010 AT 7:00PM

Present: Roger Lonneville Commissioner/Trustee of Shortsville  
Fred Mink Mayor of Shortsville  
Nancy Johnsen Mayor of Manchester  
Sharon Trimm Trustee of Shortsville  
Gary Bogner Deputy Commissioner/Trustee of Manchester  
Bill Henry Trustee of Manchester  
Rita Gurewitch Treasurer of Joint Sewer/Village Clerk Manchester-Absent  
Kent Masecar Joint Sewer Plant

Recording Clerk: Sandra J. Liberty Deputy Clerk of Joint Sewer/Deputy Village Clerk Shortsville

Roger Lonneville, Commissioner called the meeting to order at 7:00 P.M. The minutes of October 19<sup>th</sup> and November 16, 2010 were prepared by the Recording Clerk and upon reviewing the minutes and with the following correction that Steve Smith would have to complete 18 months of employment at the sewer plant to go for his 3-A license in the October minutes a motion was made by Mayor Mink, seconded by Trustee Henry to accept the minutes voted upon and unanimously carried, as prepared and placed on file.

Treasurer Gurewitch prepared and submitted to the Commission, the Operation and Maintenance Treasurer's Report of October and November; a motion was made by Mayor Mink, seconded by Trustee Trimm, to accept the treasurer report, subject to audit, voted upon and unanimously carried.

The following bills were presented to the Commission for their audit and were approved for payment on motion made by, Mayor Mink, seconded by Trustee Trimm voted upon and unanimously carried-they were allowed as follows:

Operation and Maintenance Abstract #7, check #'s 1621-1634, vouchers 786-805, \$9331.60

Trustee Bogner motioned to transfer \$356.50 from the Contingency JG 1990.4 to Workman's Comp JG 9040.8. Seconded by Mayor Mink, all "ayes"

Old Business:

1. The Health Insurance policy will be attached to the Joint Sewer Hand-book
2. There are two policies offered to the employees of Joint Sewer. Mayor Johnsen will fax over the policies. Mayor Mink stated that the Joint Sewer Board should discuss these policies. The Board has until December 31<sup>st</sup>.
3. The Board has of yet received Steve Smith's plan of action to comply with the twenty minute turn around in an emergency situation at the plant. Commissioner Lonneville will see Steve on Thursday November 23<sup>rd</sup> to review this matter.
4. Meeting will be rescheduled with Anderson-VanHorne after the first of the year. Deputy clerk will set this up.

New Business:

1. The Board will review The Tuition Reimbursement Agreement. This will be discussed at the January Meeting
2. The letter received from the DEC (inspection of the plant) was very favorable. Mayor Mink brought to the attention of the board; both Villages still have an I&I problem and wanted to know if Kent has a plan to move forward on this problem. Kent reported that he is aware of Water Street and Maple Ave in Shortsville I&I problem. Mayor Johnsen mentioned Newton Street in Manchester. Trustee Henry reported State Street has decreased in its I&I problem. Kent reported that more camera surveillance will be done and checking manholes. He will meet with the DPW Supervisors of both Villages and put together a schedule. Commissioner Lonneville suggested reading the MRB Report.
3. Kent reported to the Board he didn't pass the Chief Waste Water Treatment Plant Operator test.

Plant Business:

1. The transfer switch on the Generator is not an issue at this time. It's been working.
2. Problem with grease from Lehigh Valley Restaurant. Backing and plugging up sewer lines per DPW Jeff Liberati. Trustee Henry will report this to Code Enforcer Officer Steve DeHond ASAP. A letter was sent out in early spring to the restaurant to correct this problem.
3. Pump at the plant was plugged, had to be cleaned out.

Commissioner Lonneville at 8:00PM made a motion to close the open meeting and go into Executive Session to discuss an individual. Seconded and passed.

Commissioner Lonneville called the open meeting to reconvene at 8:50PM

Commissioner Lonneville made a motion to pursue the position of Chief Waste Water Operator, seconded by Trustee Henry. All "AYES"

There was no further business to come before the Joint Sewer Board, so the meeting was adjourned by a motion of Mayor Mink, seconded by Trimm, voted and carried unanimously, at 8:55 PM.

Respectfully,

Sandra J. Liberty  
Deputy Village Clerk/Treasurer/Deputy Joint Sewer Clerk